



# Junee High School

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To Dream. To Create. To Succeed.

Junee High School  
52 Lydia Street (PO Box 141)  
Junee NSW 2663

Wednesday, 10 June 2020

## Year 7 Electronic Device Loan Agreement

Junee High School is offering the opportunity to students to loan a device for at-school learning. All Year 7 students have the opportunity to have a device with them during the school day.

**Roll call:** pick up the device from the charging cabinet

**Classes:** using the device in class, carrying it and storing it responsibly

**Between classes and during breaks:** storing it safely, and leaving other people's bags alone

**At end of last class:** Students return laptops to charging station

At this point, students are not permitted to take devices off school grounds.

With loaning a device comes responsibilities for student, parents and caregivers. The correct storage while at school and use of the device will become the responsibility of each borrower and their parent/caregiver. Support will be available from the school during the school day.

### Student Agreement:

I, \_\_\_\_\_ understand and accept the following;

- ☐ I am responsible for the device and agree if device is lost or damaged, I (the loaner) will be required to pay replacement or repair costs.
- ☐ I will use my own portal/internet log in details and will not share them with others.
- ☐ I will stay safe by not giving my personal information to others.
- ☐ I will not hack or bypass any hardware or software security implemented by the Department of Education or Junee High School or to use this device in breach of any law
- ☐ I will report inappropriate behaviour and material to the school.
- ☐ I understand my activity on the internet is recorded and that these records may be used in investigations, court proceedings or for legal reasons.
- ☐ I will not use my device to knowingly search for, link to, access, or send anything that is;

➤ Offensive	➤ Pornographic	➤ Threatening	➤ Abusive
➤ Defamatory	➤ Considered to be bullying	➤ Recording inappropriate behaviour	

- ☐ I am accepting the device as a tool to assist with learning and it will be used for school-based activities **ONLY**. I will take care of the device in accordance with Junee High School guidelines and report any damage.
- ☐ I will use the device in accordance with the **student use of digital devices policy**- <https://policies.education.nsw.gov.au/policy-library/policies/pd-2020-0471> and understand my student responsibilities outlined under section 4.
- ☐ I will take care of the device in accordance with Junee High School guidelines and report any damage to the school.

Student Signature: \_\_\_\_\_

Contact Number: \_\_\_\_\_

**Parent Agreement:**

I, \_\_\_\_\_ understand and accept the following;

- ☐ Uphold the safe, responsible and respectful use of digital devices and online services in your household;
- ☐ My child is expected to follow their policy responsibilities when using the device and online services.
- ☐ The school will contact me in the case of any damage or issue related to the laptop to discuss school procedures.
- ☐ By signing the agreement, I acknowledge that the device borrowed is the property of Junee High School

Parents/Caregiver Signature

Contact Number:

Signature of Principal:  
Mr Scott Frazier

Date:

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**Office Use Only**

**Borrowed Device Details**

Student Name:

Laptop Model:

Serial #:

Issue Date:

☐ Received device

Principal/IT Co-ordinator Signature:

Date